



## Teacher Notice: LOU 16(c) TTOC Experience Transfer Request

- August 31<sup>st</sup> transfers for TTOC experience accrued up to and including June 30<sup>th</sup>. This constitutes my written notice under LOU No. 16(c) of the collective agreement that I, \_\_\_\_\_ wish to transfer my eligible TTOC experience credits earned under Article C.4 to that of the applicable previous local collective agreement increment language for continuing and/or temporary employees.
- December 31<sup>st</sup> transfer for TTOC experience accrued up to and including November 15<sup>th</sup>. This constitutes my written notice under LOU No. 16(c) of the collective agreement that I, \_\_\_\_\_ wish to transfer my eligible TTOC experience credits earned under Article C.4 to that of the applicable previous local collective agreement increment language for continuing and/or temporary employees.

I understand that once I submit this application to the employer, this decision to transfer is final and cannot be reversed.

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date signed

\_\_\_\_\_  
District Receipt Confirmed

\_\_\_\_\_  
Date of Receipt

Please Note: This written notice must be provided by the teacher and received by the district no later than June 30<sup>th</sup> of the proceeding school year for a transfer for TTOC experience credits earned up to and including June 30<sup>th</sup> to take effect on August 31<sup>st</sup> of the following school year.

Please Note: The written notice must be provided by the teacher and received by the district no later than November 15<sup>th</sup> of the school year for a transfer for TTOC experience credits earned up to and including November 15<sup>th</sup> to take effect on December 31<sup>st</sup> of the same school year.